

Minutes of the Governing Body Meeting – June 17, 2015

- Present:** Barry Dignam, Jane Dillon Byrne, Annie Doona, Tim Jackson, Derek Larkin, Teresa McGrane, Sorcha Nic Cormaic, Díóg O’Connell, Donal O’Mahony, Rónán Ó Muirthile, Eleanor Roche, Tom Taylor
- Apologies:** Paul Downes, Pat Hand, Jade Hogan, Clíodhna Shaffrey, Cormac Shaw
- In Attendance:** Bernard Mullarkey, Elizabeth Stunell

The President informed the Governing Body of the death of 3rd year Entrepreneurship student Olivia Burke, who was one of the students who died in the Berkeley Tragedy. The Governing Body conveyed their heart-felt sympathies to Olivia’s families and the families and friends of all those who died in the tragedy, and their best wishes for a speedy recovery to those injured. The President will write to the family of Olivia Burke on behalf of the Governing Body. Counselling and support services are being provided for students and staff on campus.

The President welcomed Teresa McGrane, Irish Film Board, to the Governing Body. The Chair also noted that Paul Downes has come to the end of his term of office as Governing Body member and thanked him (in his absence) for his work on behalf of the Governing Body over the past year. It was also noted that Jade Hogan has been re-appointed to the Governing Body by the Minister for Education and Skills for a further year.

1. Adoption of Agenda

The Agenda was adopted as circulated. However it was noted that a number of items may be taken out of sequence as the President will need to periodically absent herself from the meeting to answer media queries in relation to the tragedy in Berkeley.

Proposed: Eleanor Roche
Seconded: Barry Dignam

2. Adoption of Minutes of Meeting of May 6th 2015 (including Internal Publication)

The Minutes of the Meeting of May 6th 2015 were approved (including approval for internal publication).

Proposed: Jane Dillon Byrne
Seconded: Donal O’Mahony

3. **Matters Arising**

- **Irish Film Board** – the President noted the recent death of Bill O’Herlihy – Chair of the Irish Film Board and a great supporter of the Irish Film industry. The President has agreed to fulfil the role of Acting Chair of the Irish Film Board.
- **Boundary Issue** – it was noted that the issue regarding the Boundary with a local resident is ongoing – should a resolution fail to be reached in the coming weeks, IADT will seek a court date to resolve the matter.
- **Governing Body Membership** – following the resignation of Pearse Connolly, ICTU has forwarded a male and female nominee to the IADT Governing Body which has been forwarded to the Dublin and Dun Laoghaire Education and Training Board for consideration at their next meeting.

4. **Correspondence**

None.

5. **Technical Approvals**

5.1 **Bank Accounts**

None.

5.2 **Property Rentals**

The Governing Body approved the following Media Cube Licences:

- Barry Fenning

Proposed: Eleanor Roche

Seconded: Barry Dignam

5.3 **HR Appointments**

1. **Completed Interview Board Recommendations**

The President has received the following recommendations. Subject to the satisfactory completion of the verification processes the President is prepared to recommend the appointment from the panel of the nominated candidate with effect from the date of their taking up duty in the particular post. Such sanction to appoint is conditional on the President being satisfied, following review, that the necessary funding arrangements and compliance with Employment Control Ceilings are in place to support appointments on a case by case basis.

Human Resource Officer (Acting)

2. **External Competitions**

Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointments on foot of the competitions listed below and interviews in advance of consideration by the Governing Body of Selection Board Reports at their next meeting as would be our normal practice.

Ref No.	Fixed Term Position
3/15	Head of Dept. Humanities & Art Mgt.
4/15	AL Applied Psychology
5/15	AL Media Studies
6/15	AL English and Irish Literature
7/15	AL Arts Mgt. (Cultural Event Mgt.)

13/15 Library Assistant (Grade III)

Ref no. Permanent Position

8/15 Lecturer Film & TV Production

9/15 AL in TV Studio Production

10/15 AL in Visual Communications – Photo and Video

11/15 Pro Rata AL in design for stage and screen

Proposed: Díóg O’Connell

Seconded: Sorcha Nic Cormaic

Staffing Updates

The President noted that Professor Peter Robertson has tendered his resignation to IADT on health grounds. The President will meet with staff within the Directorate of Creativity, Innovation and Research to discuss future roles within the Directorate – it is hoped to advertise a number of posts within the Directorate following this review. The President put on record her appreciation to the staff within the directorate who have taken on additional work in Peter’s absence. The President also reported that Kevin Browne – HR Manager – remains on sick leave and is expected to do so for the immediate future.

6. Governing Body Committees and Academic Council

6.1 Minutes of the Academic Council Meetings of 9th March 2015 and 25th March 2015

The Minutes of the Academic Council meetings of 9th March 2015 and 25th March 2015 were noted by the Governing Body. A report on matters considered by the Academic Council during this time was given – a key focus for the Academic Council was in preparing for Programmatic Review and a large number of academic policies were reviewed and updated during this time.

6.2 Minutes of the Audit Sub-Committee Meeting of 27th March 2015

The Minutes of the Audit Sub-Committee of Governing Body meeting of 27th March 2015 were noted. An update regarding matters considered by the Audit Sub-Committee during this time was given by members of the Audit Sub-Committee present at the Governing Body meeting.

7. Governing Body Resolutions

7.1 The Governing Body Approves the IADT Disclosure Policy (11/2015)

The need for each Institute of Technology to adopt a formal Disclosures Policy has been noted by the Oireachtas Public Accounts Committee and the HEA. A correction on the date to June 2015 on the Policy Cover Sheet was noted. In addition it was suggested that the revision/re-approval date be listed as ‘2018 or sooner’. Resolution 11/2015 was adopted by the Governing Body.

Proposed: Donal O’Mahony

Seconded: Tim Jackson

7.2 The Governing Body Approves the IADT Consultancy and External Work Policy (12/2015)

The Consultancy and External Work Policy was reviewed by the Governing Body. It was noted that the term ‘independent of IADT’ may cause confusion

and a number of possible amendments were suggested. These will be considered by the President and an updated wording for that paragraph issued to the Academic Council for information. Subject to a minor re-wording in relation to 'independent research', Resolution 12/2015 was adopted by the Governing Body.

Proposed: Díóg O'Connell

Seconded: Tim Jackson

7.3 The Governing Body Approves the Policy and Procedures for Collaborative Provision (13/2015)

Resolution 13/2015 was adopted by the Governing Body.

Proposed: Barry Dignam

Seconded: Donal O'Mahony

7.4 The Governing Body Approves amendments to the Points Awarded for A-Level Grades (14/2015)

The President updated the Governing Body regarding admissions points awarded currently to A-Level applicants, and the need for these to be reviewed. This revision in the points awarded for A-Levels was welcomed by the Governing Body. Resolution 14/2015 was adopted by the Governing Body.

Proposed: Sorcha Nic Cormaic

Seconded: Barry Dignam

7.5 The Governing Body Approves IDA Ireland and IBEC, as nominated by Academic Council in that order, as nominating organisations in accordance with Section 4(1)(g) of the ACT on the recommendation received from the Academic Council. (15/2015)

It was noted that Enterprise Ireland has declined to provide nominees to the Governing Body at this time. The Academic Council was requested to nominate a replacement organisation from which a nomination to the Governing Body could be sought. The nominations put forward by the Academic Council were discussed and it was agreed that the IDA would be approved by the Governing Body as a nominating organisation. Should the IDA decline to provide a nomination, the matter will be referred back for an alternative nomination. Resolution 15/2015 was adopted in part by the Governing Body.

Proposed: Jane Dillon Byrne

Seconded: Barry Dignam

8. President's Briefing

- **Award of IADT Honorary Fellow** – the President has now received responses from the three nominees for the award of IADT Honorary Fellow. The President noted that regrettably, Aisling Walsh has declined the invitation but has expressed her thanks to IADT for the nomination. However both Dr. Seamus Cannon and Rory O'Neill have both accepted the nomination and will be conferred with the award at IADT's conferring ceremony in November.
- **Admissions Update** – an Open Evening was held on May 27th last and was well attended. IADT's application numbers are holding however, application numbers for a number of programmes are a concern. A number of marketing strategies are being implemented at present and a further Open Evening is being organised for June 24th targeting CAO Change of Mind applications.

- **Exhibitions and Events** – the annual Department of Technology and Psychology Showcase opened on May 13th last and was well attended. The President noted a report on the event by Karlin Lillington of the Irish Times which was very complementary about the Showcase and IADT. The End of Year Graduate Exhibition for the Faculty of Film, Art and Creative Technologies opened on June 5th last and was again very well attended. A large amount of very positive press coverage was given to this event.
- **Masters in User Experience** – a Programme Validation Panel has met in relation to the Masters in User Experience with a successful outcome. Student recruitment for the programme is underway and interest and application numbers for the programme are strong.
- **Joint Masters in Cinematography** – a Programme Validation Panel in relation to the Masters in Cinematography – a collaborative programme between IADT, University of Theatre and Film Arts (Hungary) and University of Tallinn's Baltic Film and Media School (Estonia). The complexity of validating an international collaborative programme was noted. It is hoped to offer this programme in 2016.
- **IFTA Film and Drama Awards** – IADT graduates won 8 awards at the IFTA Film and Drama Awards which took place on May 24th last. The Governing Body congratulated all on their achievement.
- **Royal Television Society Awards** – the Governing Body also congratulated IADT graduate James Fitzgerald whose 2014 IADT graduation film, 'Skunky Dog', won two prestigious prizes at the Royal Television Society Awards.
- **Programmatic Review** – the Programmatic Review Panel Visit for the Faculty of Film, Art and Creative Technologies took place on May 7th and 8th last with a positive outcome.
- **Newsletter** – it is hoped that Issue 8 of the IADT Newsletter will issue in the coming weeks – a copy will be forwarded to the Governing Body.
- **Teaching and Research Showcase** – the annual Teaching and Research Showcase took place on June 16th and was well attended by staff. The 2nd edition of the Perspectives publication was launched at this event.

Strategic Dialogue Cycle 2

The HEA has written to Higher Education Institutions requesting an updated Self Evaluation Report in relation to the Strategic Dialogue process. This report is being prepared at present and must be returned to the HEA no later than June 22nd next. IADT will be reporting good progress against most of the targets agreed with the HEA within IADT's Compact. There are however a small number of targets on which progress has not been made due to a number of factors outside of IADT's control. These will be noted to the HEA and if appropriate, amendments to these targets will be proposed by IADT. The potential funding implications for not achieving agreed targets were outlined to the Governing Body. It is understood that a meeting with an international evaluation panel will be organised for each Higher Education Institute and will take place in October.

9. IADT: Financial Update

The President noted that IADT has submitted documentation to the HEA seeking to have the programme weightings assigned to the Film and Design programmes increased from 1.3 to 1.7. The submission has been acknowledged but no response has issued as yet.

Circulation of the Management Report and supporting explanatory information for April 2015 was noted. The Secretary/Financial Controller updated the Governing Body regarding IADT's financial position.

10. Student Report

None.

11. Governing Body Meeting Schedule 2015/2016

The proposed Governing Body Meeting Schedule 2015/2016 was approved.

The next meeting of the Governing Body will take place on September 2nd 2015.

Signed: _____

Eleanor Roche
Deputy Chairperson

Date: _____